



PTO Board of Directors Meeting Agenda
Nov. 6, 2018 3:30 ARS Library

Call to Order; By Vice President Heather Castaing @ 3:30 P.M.

Roll Call; By Secretary Sara Erdmann

In attendance: Heather Castaing, Heather Khan, Michael Campbell, Sara Erdmann, Samantha Wheeler, Kim Scherzer and Karli Kurschardt

Business

1. Correspondence; Sara Erdmann

- a. School Tool Box sent a certificate for both schools congratulating us in over 430 children that will be fed for a year thanks to our school's partnership with School Tool Box and Feed My Starving Children.

2. Treasurer Report; Michael Campbell

- a. We are very well on budget for this month with a bank balance of \$2,703. Credit card charges will go till the end of the year, then starting in 2019 we will use a Square or similar device for credit card transactions.

3. Administration Reports; Dr. Mahaffy; Dr. Ozimek; Mrs. McKenzie

- a. Mrs. McKenzie reporting: **From District 3:** Core planning committee will meet 3 more times for the facility improvements. Projects are scheduled to begin June 8, 2019. Feel free to send input to grade representatives or any administrator. Visitor management system is scheduled to be in place by December 1st. All visitors must have a state ID or other form of picture ID to be vetted by the system, once all is good a pass will be printed to wear while in the building. One will then need to check out upon leaving the building. Parents only need their ID for the first visit to get into the system. Larger events such as plays, concerts etc the Raptor system will not be utilized, instead extra security will on hand. Thank you in advance while we get this system up and running. Online registration through PowerSchool will be going live starting with kindergarten registration. **ARS:** Thank you to all parents who contributed to the Halloween parties. There was an incident where a student was exposed to an allergen, thankfully they did not have a severe reaction however only food on the approved snack list (which can be found on the district website under ARS then Parent Resources) will be allowed in the future. Any snacks not on the list will not be permitted, all food for class parties will need to be dropped off at the school at least 1 day in advance so they can be checked with the approved snack list to avoid endangering any of our students. No late start on Monday November 12, 2018 school will begin at the regular time. Please contact the office if you have not already scheduled your child's parent teacher conference. **FRGMS:** Student led conferences will take place on November 19th and 20th. Please contact the main office if you have not yet done so already to set up

your child's conference. Annual Veteran's Day breakfast will take place on Friday November 9th at 9:15. All veterans are welcome to attend a breakfast and student lead assembly. Project B3 Parent seminar will be on Thursday November 15th at 7pm, all grades of children are welcome to attend.

- 4. Liaison Updates; ARS Miss Scherzer and Miss Kurschardt; MS Mrs. Carr**
 - a. Ms. Scherzer and Ms. Kurschardt reporting: The teachers are looking forward to the PTO Trivia Night.
 - b. Mrs. McKenzie reporting: Beta Club is continuing collecting pull tabs for the Ronald McDonald House. Beta Club is also sponsoring a food drive at the MS from November 12-16th for the Backpack Program. The class with the most qualifying donations will get a pizza or sweet treats party. A food drive for the Backpack Program will take place at ARS in January. Beta Club members will be volunteering their time at the FRG Tree Lighting ceremony on Saturday December 1st.
- 5. Grade Representative Updates**
 - a. No updates to report.

Action Items

- 1. Teacher Grant Request:**
 - a. Ms. McDonald was able to purchase 4 leg swings instead of 2 with the \$118.00 PTO Teacher Grant. These leg swings will hook onto the student's desk and will help students with attention struggles to focus better, feel calmer and increase their achievement in the classroom.
- 2. Addendum for Committee Information**
 - a. An addendum has been created and sent out to all committee members that states the following: "Please submit funds within 7 days of receiving them to either the PTO Treasurer (Michael Campbell) or the Asst. Treasurer (Theresa Meshes). The Treasurer keeps records for your committee on funds deposited and dispersed" This will help with checking sitting around for weeks or months at a time before they are deposited into the bank.
- 3. Email issues:** Email addresses of the board members and grade representatives have now been taken off the website due to many individuals being "ghosted" via SPAM type emails.

Event Reports

- 1. Family Night: October Game Night** We had 9 families (40 people) join us for our October family game night at the FRGMS. We had a large variety of board games, snacks, photobooth picture keepsakes and fun!
- 2. Lottery**
 - a. Thank you to all who contributed to another successful PTO Lottery. We currently have a total of \$15,000.00 collected. 2 students from the kindergarten classes pulled the October winners which were posted on the pto website as well as posted on the FRG PTO Facebook page. 2--1st grade students will be pulling the November winners!

Ongoing Committee Reports

1. 5th Grade Activity
 - a. No update to report.
2. After School Programming
 - a. Art Program is still on Wednesdays until Thanksgiving. The next session starts at the end of Nov for K-4th grade. STEM (from Afterschool Solutions) is on Mondays until December at ARS. Snapology may offer STEM classes at MS and ARS in January. Drama is on Tuesdays until December & may start up again in January. Spanish goes until December and may start again in January. Karate is on Fridays until December. Yoga ended in October. Afterschool Programming committee will look into bringing yoga back in the spring. FRGMS may have chess offered in January from Afterschool Solutions.
3. ARS Yearbook
 - a. So far 127 yearbooks have been sold, they have had \$840 in expenses and a profit so far of \$1,549.00 Another push for yearbook sales will be in December. Pictures for the yearbook can be sent to ARSDist3Yearbook@gmail.com
4. Box Tops:
 - a. Next collection date is Friday February 8th, 2019
5. Family Night: November Reading Night
 - a. Join the PTO for a Family Reading Night at ARS on Friday November 9th from 6 to 8 P.M. There will be read alouds by local Fox River Grover's along with a book exchange, book tasting, mad libs, storyboards, puppet theatre, poetry making and much more!
6. Family Night: January Bingo Night
 - a. A family bingo night will take place at the FRGMS in January. Date is getting finalized with the school.
7. Local Merchant
 - a. The Quiznos event on October 20th brought in a check of \$25.00, Thank you to all who went to Quiznos and supported the PTO!
8. MS Book Fair (December Family Night)
 - a. Sign up genius via frgpto.org Set up will take place at the MS on December 11th from 3:30 P.M.-5:00 P.M. followed by shopping the fair on December 12th from 8:45am-4:45 P.M., December 13th from 8:45 A.M.-2:45 P.M. and 6:00 P.M.-6:50 P.M. If one comes to the fair from 6:00 P.M.-6:50 P.M. they can enter the MS before the concert, otherwise doors to the concert open at 6:30 P.M.
9. Spirit Wear
 - o On going fundraiser via j4 graphics online store for FRG spirit wear. A portion of the sales goes back to the PTO!
10. Schwan's
 - a. Orders can be made online through our fundraising page (<https://www.schwans-cares.com/c/40910>) or by calling 1-855-870-7208 and using our group's current campaign ID # (40910).

11. Six Flags Read to Succeed
 - a. Emails went out to the teachers regarding Six Flags read to succeed. Reading logs will go out before winter break and will be due back in February.
12. Strokes of Genius
 - a. No update to report
13. Team Trivia
 - a. PTO Team Trivia night is Saturday November 3rd from 6 P.M to 9 P.M. at the Garlands in Barrington. Wine pull donations are still needed, collection bins are located outside the porches of 2 FRG homes. The theme is games! Don't forget to bring cash for the 50/50 raffle, Plinko board, wine pull and mulligans! There is still 1 table left, contact Nicole Steeves for more information!

Board Comments: Please note the weekly PTO e-blast is no longer a PDF file, the information is all in the body of the email, no need to download the e-blast. We need to make sure that the teachers are also getting the PTO e-blasts. There have been numerous individuals who have not been receiving emails from the district.

Open Comments: Nicole Steeves who puts together the weekly e-blast emails and keeps the PTO website up to date, stated that she needs all information and fliers for any upcoming PTO event or activity no later than Wednesday for each week.

Announcements

1. Next PTO Meeting December 4th
2. Still need help on several committees

Meeting Adjourned @4:02 P.M.