



TEACHER GRANT APPLICATION 2018-2019
SPONSORED BY THE FOX RIVER GROVE PARENT TEACHER ORGANIZATION

Please submit application directly to either the ARS or MS principal by the 25th of the month. Principals will review and forward applications to the PTO Executive Board. The Board will review applications at its monthly meeting. Applicants will be notified of approval or denial within two weeks of Board review, and funds (if approved) will be distributed at that time. The PTO will keep a record of applications and will continue to accept applications until budgeted funds have been allocated.

Applicant:

Grade level/Department:

How many students will benefit from this grant?

How will this project/these materials benefit your curriculum/department?

Briefly describe your project/program, and what sources you plan to use:

Please itemize cost:

Total Amount Requested:

Check to be made payable to School District 3 or to:

Please attach receipts, if applicable. Remember to turn in all receipts, even if the check is made payable to you. **The PTO must have receipts for all purchases.**

For Administration and Grant Committee Use Only

Date Received by Principal:

Date Reviewed by Principal:

Principal Response:

Date Received by Committee:

Date Reviewed by Committee:

Committee Response:

Please Note: All physical items purchased, unless specifically notated, will become the property of Illinois School District 3 in Fox River Grove, Illinois and are not personal property of the employee requesting the grant.