



PTO Board of Directors Meeting Agenda  
May 7, 2018 3:30 ARS Library

**Call to Order;** By President Theresa Meshes @ 3:34 P.M.

**Roll Call;** By Secretary Sara Erdmann

In attendance: Theresa Meshes, Heather Castaing, Michael Campbell, Sara Erdmann, Samantha Wheeler, Kim Scherzer and Karli Kurschardt

**Approval of April's Meeting Minutes;** Board

Approved 6 to 0 & Posted on the PTO website

**Business**

**1.** PTO Elections: Jen Gipson

- a. Thank you the Jen Gipson for putting together our 2019-2020 PTO elections. Voting took place by board members, teachers & parents who attended the meeting. Jen then tallied up the votes and results were read at the end of the meeting.

**2.** Correspondence; Sara Erdmann

- a. Many thank you cards from the teachers & staff of district 3 thanking the PTO for the fabulous teacher appreciation week & luncheon. Thank you note from Nicole Steeves the FRG Memorial Library director was read thanking the PTO for all the support for the District 3 art show!

**3.** Treasurer Report; Michael Campbell

- a. Thank you to the committee that met to propose the 2019-2020 budget. Copies of the budget were available at the meeting for all to view. Many items on the budget were broken up into their own line item to be able to keep better record of money going out. These include but not limited to: Accounting software, bank fees, copies at ups, tax/audit fees and email software license. Family engagement, MS Digital Safety Program, and MS Health Program were all new line items added to the 2019-2020 budget. Budget was approved by the board with a 5 to 0 vote. Bank balance for this month is \$30,000 based on that we will have a \$10,000 allocation back to the school district. Mrs. McKenzie & Dr. Ozimek have been working together to spend that money appropriately for new materials for the schools. The board has agreed that any extra money after teacher start up grants are paid out that money will go into a CD that would help us in case of a bad year for the PTO. Congrats to the Mother Son Committee for coming up \$35 ahead on their budget this year!

**4.** Administration Reports; Dr. Mahaffy; Dr. Ozimek; Mrs. McKenzie

- a. Mrs. McKenzie reporting from the district office: Approval is still needed from the State of Illinois for the 2019-2020 school calendar, stay tuned for any changes. Construction at the schools will now take place over the course of 2 years now. Furniture, painting, flooring at the MS, bell and clock system will all be installed this summer as well as the new playground at Stanger Park. Look for big changes come the start of the school year! Summer help as well as a food service worker for the 2019-2020 school year are all available positions in the district. Please

contact the district office if you are interested. Thank you to the PTO for all of the events last week and all that you do for the district!

- b. Mrs. McKenzie reporting for ARS: Thank you from all the staff for a wonderful Teacher Appreciation Week. Midterms went home today, Tuesday May 7th. Upcoming events include the Stranger Danger Presentation on June 3rd, Summer reading program kick off at the FRG Memorial Library on June 3rd, Fun Day at ARS on June 4th, Kindergarten graduation on June 5th at 12:30 P.M. and last day of school is Wednesday June 5th with an early release at 2:20 P.M. Huge thank you for all the support that the PTO has provided for our schools, students and staff this year!
  - c. Mrs. McKenzie reporting for the FRGMS: Midterms are online today, May 7th. Upcoming events include: Spring Choirs concert May 8th at 7pm, MAP testing began today May 7th and goes till May 9th, State Track is this weekend with 19 athletes going to represent FRG at state, instrument fitting for the 4th graders is Wednesday May 15th at 6pm and spring sports awards are Thursday May 16th at 7pm. Last day of school is Wednesday June 5th with an early release of 1:50 P.M. Thank you PTO for all the support this year with Teacher appreciation week, 8th grade dance and all the other end of the year activities. 8th grade graduation is June 5th at 7pm.
- 5. Liaison Updates; ARS Miss Scherzer and Miss Kurschardt; MS Mrs. Carr**
- a. ARS: Thank you for a wonderful Teacher Appreciation week and luncheon.
  - b. MS: Thank you for a wonderful Teacher Appreciation Week and luncheon.
- 6. Grade Representative Update**
- a. No updates at this time.

### **Action Items**

- 1. PTO Budget 2019-2020 School Year**
  - a. Budget was approved 5 to 0 for the 2019-2020 school year.
- 2. Grant Requests**
  - a. Susan Pettigrew is requesting a 3D printer, 6 spools of filament and shipping costs for a total of \$828.00. This grant will be used by 5th to 8th graders for Maker Space class. Grant was approved by the board 6 to 0.
  - b. Jacki O'Mara is requesting supplies to help maintain the for the tower gardens for the 7th and 8th grade science classes. The total cost for the supplies is \$270.17. Grant was approved by the board 6 to 0.
  - c. The 1st grade team are requesting 2 block seating rugs for the 1st grade rooms. The total cost of the rugs are \$899.98. Grant was approved by the board 6 to 0.

### **Event Reports**

- 1. Art Show:** Great event that will take place again next year!
- 2. ARS Book Fair:** Sales this year were \$6400 which is a \$1000 less than last year. That resulted in using \$311 of the profit to purchase books for the ARS library. ARS will also be receiving a check for \$487.00 also to be used for library items. The PTO will receive a check for \$900 from the book fair profit. Overall book fair went very smoothly, Scholastic sent us less items this year which could of been one of the reasons profits were lower this year.
- 3. Teacher Appreciation Week**
  - a. Week was very appreciated by all the staff. Many positive reviews and feedback from staff. Any suggestions or feedback please share with the Teacher Appreciation Committee.
- 4. Daddy Daughter Dance**

- a. Lots of paper products and crafts leftover that are in the PTO shed that can be used for monthly family nights or Fun Day.

**5. Mother Son Event**

- a. Nothing to add this month.

**6. Spring Social**

- a. Behavior was a huge issue this year at the Spring Social. In the past we have hired the FRG police department from deterring children from running around the building, going into classrooms and keeping behavior under better control. Having the PTO take over the ice cream scooping part and having the teachers stay in their rooms so that they can monitor what is going on their classrooms. The spring social and it's ongoing issues will be discussed with the Spring social committee as well as with Dr. Ozimek.

**Ongoing Committee Reports**

**1. 5<sup>th</sup> Grade Activity**

- a. No update at this time.

**2. Bicycle Program**

- a. Bike Adoption will take place on Saturday May 11th from 11 to 3pm at the FRGMS and Saturday May 19th from 11 to 3pm at the FRGMS. A free will donation will go to the School Tool Box collection for those who need financial assistance in the district.

**3. Crayola Recycling Program**

- a. Going well, boxes are filling up, program will continue next year as well. Thank you Katrina!

**4. ARS Yearbook**

- a. No update at this time.

**5. Box Tops**

- a. Final collection is Friday May 9th. Winning class wins a sweet treat or pizza party.

**6. Directory**

- a. Directory committee is working on a way to make sure all information printed in the PTO directory will be correct. Be on the lookout for that soon!

**7. Fun Day**

- a. Fun Day at ARS will take place on Tuesday June 4th.

**8. Local Merchant**

- a. Kona Ice day at ARS was a success with \$205 profit for the PTO. Kona Ice will be at the FRGMS on May 31st after school.

**9. School Supply Kit**

- a. Online ordering is taking place now. We are still looking for someone to run this committee for next year. School Tool Box is a great committee for a working parent because it is purely email based. If you are interested in being apart of this committee please contact Theresa Meshes.

**10. Strokes of Genius**

- a. No update at this time.

**Election Results for the 2019-2020:**

President: Theresa Meshes, Vice President: Heather Castaing, Associate Vice President: Samantha Wheeler, Secretary: Sara Erdmann, Assistant Secretary: Katrina McLaughlin, Treasurer: Michael Campbell, Assistant Treasurer: Kim Scherzer and Member-at-large: Karli Kurschardt

**Board Comments:** Thank you for everyone's help this year on all the committees! We have a final meeting on Tuesday May 21st at 3:30 P.M. in the ARS library, please join us!

**Open Comments:** Nicole Steeves commenting: Stacey Marano has taken over the weekly eblasts and website.

Parents are still having issues not receiving emails such as eblasts, district emails like the one sent out from Dr.Ozimek about the spring social behavior etc. Mrs.McKenzie will address this again at her monthly tech meeting. Nicole Steeves also noted that prizes won at Spring Fling such as front row seats at band concerts, jump the line at spring social need to have the schools notified of those winners. Spring Fling Committee will be notified to send a email out to both schools with the events and names of winners so they can have a heads up prior to an event to have seats reserved etc. Committees should also be notified of Spring Fling prize winners such as spring social for line jumping and front row parking.

**Announcements**

**1. Next PTO Meeting May 21, 2019: Last Meeting of the School Year Meeting Adjourned @ 4:33 P.M.**